

**ADVENT INDIA PE ADVISORS PRIVATE  
LIMITED**

**CIN: [U74999MH2009PTC195263]**

**Corporate Social  
Responsibility Policy**

**Effective date: March 9, 2016**

Version 1.0

Private and Confidential

Contents

1. Preamble ..... 3

2. Guiding Principles ..... 3

3. CSR Committee ..... 3

4. CSR Policy ..... 4

    4.1 CSR Projects ..... 4

    4.2 Monitoring Process ..... 4

    4.3 Revision of Policy ..... 4

5. CSR Expenditure ..... 4

6. Duties of the Board on CSR..... 4

7. CSR Reporting ..... 4

Annexure A ..... 5

Annexure B ..... 6

## 1. Preamble

As per Section 135 of the Companies Act, 2013 stipulates that **Corporate Social Responsibility** (“CSR”) is mandatory for Indian companies with a net worth of INR 500 Crores or more; or a turnover of INR 1,000 Crores or more; or net profits of INR 5 Crores or more during any financial year.

**Advent India PE Advisors Private Limited** (the “**Company**”) falls under the criteria of having net profits exceeding INR 500 Crores and is required to establish a CSR committee, to formulate a CSR policy and to recommend expenditure to CSR projects. The Company is required to spend at least 2% of the company’s average annual net profits over the preceding three financial years on one or more CSR activities to be undertaken by the Company as specified in Schedule VII of the Companies Act, 2013 per *Annexure A*.

## 2. Guiding Principles

The Company is passionate in its enforcement towards strong corporate principles and is committed towards sustainable growth and development. The Company promotes a strong corporate culture which emphasizes integrating CSR values with business goals.

To attain its CSR objectives in a professional and integrated manner, the Company shall focus on a number of principles, examples of which may include:

- a) Providing basic nutrition/health care facilities with special focus on activities affecting the lives of the mother and child as well as the elderly and terminally ill.
- b) Using environment friendly and safe processes in production.
- c) Encouraging the development of human capital of the Nation by expanding human capabilities through skills development, vocational training etc. and improve potential for meaningful employment.
- d) Assisting in skill development by providing direction and technical expertise to the marginalized thereby empowering them towards a dignified life.
- e) Creating a business value chain which is sustainable – environmentally + socially + economically.
- f) Promoting the wellbeing and development of employees and their families through an inspiring corporate culture that engenders good values.
- g) Responding to emergency situations and disasters by providing timely help to affected victims and their families.

## 3. CSR Committee

The Company shall constitute a CSR Committee of the Board consisting of three or more Directors.

It is the duty of the CSR Committee to:

- a) Formulate and recommend this CSR Policy to the Board;
- b) Recommend to the Board the amount of expenditure to be incurred on the CSR activities; and
- c) Monitor the CSR Policy of the Company from time to time.

## **4. CSR Policy**

### **4.1 CSR Projects**

The CSR Committee annually will identify CSR project(s) in accordance with the Companies Act, 2013.

### **4.2 Monitoring Process**

The Board and the CSR Committee shall review the progress of the annual CSR Project(s) on an as needed basis.

### **4.3 Revision of Policy**

Revision/amendments to this Policy can only be made by the CSR Committee with due approval of the Board.

## **5. CSR Expenditure**

The Company is required to spend at least 2% of the company's average annual net profits over the preceding three financial years on CSR activities. The amount of expenditure to be incurred on the CSR activities for a given year will be as approved by the CSR Committee from time to time, subject to meeting the minimum requirements of the Companies Act, 2013.

The surplus arising out of the CSR projects or programs or activities shall not form part of the business profit of the Company.

## **6. Duties of the Board on CSR**

The Board of the Company shall approve the CSR Policy, approve CSR investments each year, disclose contents of such Policy in its Directors report, and ensure that the activities as are included in this Policy are undertaken by the Company.

## **7. CSR Reporting**

The Board shall include an annual report on CSR containing particulars specified in *Annexure B*.

## Annexure A

- (1) Eradicating hunger, poverty and malnutrition, promoting health care including preventive health care and sanitation and making available safe drinking water.
- (2) Promoting education, including special education and employment enhancing vocation skills especially among children, women, elderly, and the differently abled and livelihood enhancement projects.
- (3) Promoting gender equality, empowering women, setting up homes and hostels for women and orphans; setting up old age homes, day care centers and such other facilities for senior citizens and measures for reducing inequalities faced by socially and economically backward groups.
- (4) Ensuring environmental sustainability, ecological balance, protection of flora and fauna, animal welfare, agro forestry, conservation of natural resources and maintaining quality of soil, air and water.
- (5) Protection of national heritage, art and culture including restoration of buildings and sites of historical importance and works of art; setting up public libraries; promotion and development of traditional arts and handicrafts.
- (6) Measures for the benefit of armed forces veterans, war widows and their dependents.
- (7) Training to promote rural sports, nationally recognized sports, paralympic sports and Olympic sports.
- (8) Contribution to the Prime Minister's National Relief Fund or any other fund setup by the Central Government for socio-economic development and relief and welfare of the Scheduled Castes, the Scheduled Tribes, other backward classes, minorities and women.
- (9) Contributions or funds provided to technology incubators located within academic institutions which are approved by the Central Government.
- (10) Rural development projects.
- (11) Slum area development.

Explanation.— For the purposes of this item, the term 'slum area' shall mean any area declared as such by the Central Government or any State Government or any other competent authority under any law for the time being in force.

## Annexure B

### FORMAT FOR THE ANNUAL REPORT ON CSR ACTIVITIES TO BE INCLUDED IN THE BOARD'S REPORT

1. A brief outline of the company's CSR policy, including overview of projects or programs proposed to be undertaken and a reference to the web-link to the CSR policy and projects or programs.
2. The Composition of the CSR Committee.
3. Average net profit of the company for last three financial years
4. Prescribed CSR Expenditure (two per cent. of the amount as in item 3 above)
5. Details of CSR spent during the financial year.
  - (a) Total amount to be spent for the financial year;
  - (b) Amount unspent, if any;
  - (c) Manner in which the amount spent during the financial year is detailed below.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
S.No	CSR project or activity identified.	Sector in which the Project is covered.	Projects or programs (1) Local area or other (2) Specify the State and district where projects or programs was undertaken.	Amount outlay (budget) project or programs wise	Amount spent on the projects or programs <b>Sub-heads:</b> (1) Direct expenditure on projects or programs. (2) Overheads:	Cumulative expenditure upto to the reporting period.	Amount spent: Direct or through implementing agency
1							
2							
3							
	<b>TOTAL</b>						

\*Give details of implementing agency:

6. In case the company has failed to spend the two per cent of the average net profit of the last three financial years or any part thereof, the company shall provide the reasons for not spending the amount in its Board report.
7. A responsibility statement of the CSR Committee that the implementation and monitoring of CSR Policy, is in compliance with CSR objectives and Policy of the company.

Sd/- (Chief Executive Officer or Managing Director or Director)	Sd/- (Chairman CSR Committee)	Sd/- [Person specified under clause (d) of sub-section (1) of section 380 of the Act]  (wherever applicable)
--	----------------------------------	---